



Maryland SportsPlex  
 1031 Benfield Blvd, Millersville, MD 21108  
 410-729-0694

**Rental Agreement**

**Applicant Information**

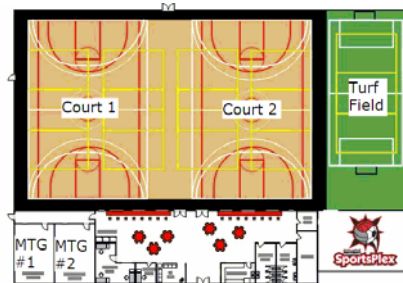
Name: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Rental Purpose**

Program or Event Name: \_\_\_\_\_  
 Description: \_\_\_\_\_  
 Number of Attendees: \_\_\_\_\_  
 Dates & Times: \_\_\_\_\_

**Space Requested:**

- \_\_\_ Court #1 (100' x 75')
- \_\_\_ Court #2 (100' x 75')
- \_\_\_ Turf Field (100' x 42')
- \_\_\_ Meeting Room #1 (30' x 20')
- \_\_\_ Meeting Room #2 (30' x 20')



**Rental Rates**

Hourly Rental Rates	Off-Peak May-October		Peak November-April	
	1-49 Hours	50+ Hours	1-49 Hours	50+ Hours
<b>Court #1</b>	\$75.00	\$67.50	\$100.00	\$90.00
<b>Court #2</b>	\$75.00	\$67.50	\$100.00	\$90.00
<b>Turf Field</b>	\$60.00	\$54.00	\$70.00	\$63.00
<b>Meeting Room #1</b>	\$25.00	\$20.00	\$25.00	\$20.00
<b>Meeting Room #2</b>	\$25.00	\$20.00	\$25.00	\$20.00

**Payment Information**

Acceptable forms of payment are cash, check, Visa and MasterCard. A credit card number is required to reserve space at Maryland SportsPlex. There is a \$20 service fee for any returned checks.

Applicant/Organization accepts responsibility to abide by all procedures outlined in this Rental Agreement and understands penalties associated with not abiding by these stipulations. The applicant furthermore agrees to indemnify and hold harmless Maryland SportsPlex and its agents against any and all losses, injuries or damages to any person or thing that shall arise from the applicant's use of Maryland SportsPlex. If applicant does not remit payment by the due date, their credit card will be debited for the full amount due.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Credit Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_ Code: \_\_\_\_\_  
 Amount of Deposit: \_\_\_\_\_ Date: \_\_\_\_\_



Maryland SportsPlex  
1031 Benfield Blvd, Millersville, MD 21108  
410-729-0694

## Maryland SportsPlex Rental Agreement Terms

- i. Rental Rates are for individual activities or practice times for teams. It is prohibited to rent practice fields and run tournaments, camps, clinics or leagues without the specific permission of Maryland SportsPlex. Prices will vary for these activities. Please call the facility for prices and availability at 410-729-0694.
- ii. Discounts given only for hours rented within the specific sessions. Hours do not have to be consecutive. All hours have to be booked in advance for discounts to apply. If you add additional hours after your contract has been executed you will not receive a discount. For example, if you book 8 hours on a court in December and decide to rent an hour in February after you have completed your December contract, you will not receive the discounted rate. Full rates will apply.
- iii. If you rent four (4) hours or less, full payment is required at the time of the rental. If you rent more than four (4) hours, a 25% non-refundable deposit is required, with full payment owed at the time of the first rental. If you have a long-term rental that spans several months, you may opt to pay each month separately at the beginning of the month. This must be stated in writing by you at the execution of your contract. If your rental contract does not exceed two months, full payment is due at the time of the first rental. If payment is not received at the due date, a \$50 fine may be assessed and your rental contract can be terminated.
- iv. Cancellation Policy:
  - o All payments, including deposits are non-refundable
  - o Customers must fill out and sign a cancellation form for any dates they want to cancel. It is the responsibility of the customer to obtain this form and deliver it to Maryland SportsPlex.
  - o Customers will be responsible for full payment of all rentals within thirty days from the date of cancellation. Customers will be exempted from this responsibility if Maryland SportsPlex is able to resell the cancelled time. It is the responsibility of the customer to find out if the time was resold. Deposits are non-refundable even if time is resold. If a customer cancels outside the thirty day period, then any payments greater than the deposit will be refunded in full.
  - o If the facility is closed for any reason, customer shall receive a facility credit toward a future rental date. If no dates are available, customer shall receive a refund for only those dates in which the facility was closed.
- v. All times shall be rented on the hour, in one hour long increments.
- vi. Please include set-up time in your rental. Please note: it takes about five to ten minutes to set up a volleyball court. It is the responsibility of the customer to include set up time in their rental.
- vii. Please be courteous of others-- when your time is completed, promptly leave the court or field of play so that the next rental can use the field. It is the responsibility of the customer to end their rental at the allotted time. Anyone who continues to practice or play after their time has been completed will be billed and may forfeit their rights to future rentals at the Maryland SportsPlex.
- viii. Players shall play at their own risk
- ix. All customers must declare their use of the rental space. Any use outside this declaration will be an automatic forfeiture of their rental agreement.